

Please complete this survey by Tuesday, May 19, 2009.

Your timely response is greatly appreciated.

The survey tool is derived from the “Standards for Member Libraries within Alberta’s Regional Library Systems” document (2003). Results will be compared to established architectural formulas for ideal space allocation: e.g. Collection space, user space, staff space, public-access computer work space, meeting room space, programming space, and overhead (washrooms, janitorial, mechanical, etc.).

1. Do you have a facilities master plan? (yes/no/pending – in progress)

1a. If yes – please attach. Would you be willing to be contacted for further information or to expand on the details contained in your report?

Your name _____ Your contact info ph _____ email _____

2. If you do not have a facilities master plan, please provide the following information.

a. About the building...for each library facility in your system, please provide:

- i. Branch name
- ii. Age of facility (Date of completion)
- iii. Date of most recent renovation/facility upgrade
- iv. Total square footage

b. About the seating capacity...for each library facility in your system, please provide:

- i. The number of public seats available (i.e. total of individual chairs and stools; seating capacity for benches, sofas and window-area seating)
- ii. Meeting room/program room seating capacity
- iii. Auditorium seating capacity
- iv. Number of public access computer stations (e.g. Internet, multipurpose, public access catalogue)

3. How many of your library facilities are located near a main street, recreational centre or community hub?

4. How many of your library facilities are shared facilities? Please specify the type of shared facility or facilities: e.g. school/public library; community centre/public library; municipal centre/public library; mall/public library.

5. How many of your facilities are:

- a. Fully accessible (barrier-free, according to provincial standards)
- b. Partially accessible
- c. Accessibility is limited

6. How many of your facilities are:

- a. In compliance with environmental standards (e.g. LEED certified)
- b. In partial compliance with environmental standards
- c. Facility was not constructed or upgraded to current environmental standards

7. Do you have a capital plan for renewal of your facilities? (yes/no/pending-in progress)

8. Are you planning significant technological changes for your library system? (yes/no)

BCLTA PUBLIC LIBRARY INFRASTRUCTURE STUDY – ONLINE SURVEY

- a. If yes, do they include (check all that apply)
 - i. New security systems
 - ii. Radio-frequency identification (RFID)
 - iii. Self-checkout stations
 - iv. Information Commons (collection of public workstations or wireless public hubs)
9. Do you have wireless Internet access in your library facilities? (yes/no/pending – in progress)
10. If yes, do you provide wireless access:
 - a. In all locations
 - b. In more than half of the library branches
 - c. In less than half of the library branches
11. Have you received project funding for infrastructure upgrades to your public library system in the last three years? If yes, please indicate the funder(s):
 - a. Municipal
 - b. Provincial
 - c. Federal
 - d. Corporate donations
 - e. Philanthropic donations
 - f. Other
12. Do you anticipate applying for project funding for infrastructure upgrades to your public library system in the next three years? If yes, please indicate the funder(s) you will consider approaching for support:
 - a. Municipal
 - b. Provincial
 - c. Federal
 - d. Corporate donations
 - e. Philanthropic donations
 - f. Other
13. What are some of the most significant challenges you are facing with regards to public library facilities in your community? Please select all that apply:
 - a. Inadequate public space – seating areas
 - b. Inadequate public space – program areas
 - c. Inadequate space for collections
 - d. Inadequate space for closed stacks/storage of collections
 - e. Inadequate staff workroom space
 - f. Public workstations inadequate
 - g. IT infrastructure space (e.g. server room) inadequate
 - h. Self check- out and RFID difficult to configure given existing facility structure
 - i. Too few power outlets for public laptop use
 - j. Inappropriate space (inflexible or difficult to adjust to changing needs)
 - k. Aging infrastructure requiring significant maintenance costs
 - l. Insufficient capital funding for facilities renewal
 - m. Other:
14. Of the significant challenges you have identified above, please rank-order these items. Assign number 1 to the most significant challenge, number 2 as second in priority, etc.