

BRITISH COLUMBIA LIBRARY TRUSTEES' ASSOCIATION
STATEMENT OF FINANCIAL POSITION
(Unaudited)
FOR THE FISCAL YEAR ENDED JANUARY 31, 2010

BRITISH COLUMBIA LIBRARY TRUSTEES' ASSOCIATION
STATEMENT OF OPERATIONS
(Unaudited)
FOR THE FISCAL YEAR ENDED JANUARY 31, 2010

BRITISH COLUMBIA LIBRARY TRUSTEES' ASSOCIATION
SCHEDULE OF ADMINISTRATIVE EXPENSES
(Unaudited)
FOR THE FISCAL YEAR ENDED JANUARY 31, 2010

	Jan 31 2010	Jan 31 2009
ASSETS		
Current Assets		
Cash and Term Deposits	29,625	42,638
Accounts Receivable	2,414	2,678
Prepaid Expenses	<u>734</u>	<u>2,916</u>
Total Current Assets	\$32,773	\$48,232
Total Assets	<u>\$32,773</u>	<u>\$48,232</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	3,018	10,342
Deferred Revenue, Grant TOP	-	20,000
Deferred Revenue, Dues	25,526	-
Deferred Revenue, Grant Infrastructure Study	<u>13,470</u>	<u>15,000</u>
Total Liabilities	<u>\$42,014</u>	<u>\$ 45,342</u>
NET ASSETS		
Balance - Beginning of year	2,890	15,109
Net Assets adjustment	-	2,333
Excess/(Deficiency) of revenues over expenses	<u>(12,131)</u>	<u>(14,552)</u>
Total Net Assets	(9,241)	2,890
Total Liabilities and Net Assets	<u>\$32,773</u>	<u>\$ 48,232</u>

	Jan 31 2010	Jan 31 2009
REVENUES		
PLSB, Operating Grant	10,000	35,000
PLSB, Director Grant	-	20,000
PLSB, TOP Training Grant	20,000	20,000
PLSB, Infrastructure Study	1,530	-
Membership Fees	38,148	37,759
Donations	1,000	-
Conference	2,500	3,236
Sundry and Interest	4,068	247
Effective Board Member Sales	-	240
Chairing the Board Registrations	<u>2,475</u>	<u>-</u>
Total Revenues	<u>79,721</u>	<u>116,482</u>
EXPENSES		
Programs		
Trustee Orientation Program	13,352	21,405
Chairing the Board Workshops	4,484	-
Newsletter	5,270	7,511
Advocacy	166	6,366
Infrastructure Study	1,530	-
Symposium	-	2,333
Trustee Orientation Program Online	-	81
Publications	(82)	3,154
Executive and Board		
Executive Director Fee	23,415	35,368
Meetings	11,585	21,446
Conference	2,719	1,816
Executive Director Travel and Expenses	627	1,717
Board Development	-	1,376
Library 2020	-	1,000
President's Advocacy	190	758
Administrative (See Schedule)	<u>28,232</u>	<u>26,703</u>
Total Expenses	91,852	131,034
Excess of Revenues Over Expenses	<u>(12,131)</u>	<u>(14,552)</u>

	Jan 31 2010	Jan 31 2009
ADMINISTRATIVE EXPENSES		
Administrative Assistant Fees	12,675	11,245
Legal	3,773	-
GST Expense	1,877	2,675
Website Maintenance	1,873	2,273
Accounting	1,150	1,825
Telephone	934	939
Awards	775	891
Storage Rent	732	732
Postage and Courier	572	1,365
Supplies	565	766
Administrative Assistant Travel	546	1,016
Memberships	545	460
Annual Report Printing and Filing	423	851
Professional Development	332	-
Research	258	245
Bank Charges	153	138
Office & Equipment	94	270
Miscellaneous Expenses	<u>955</u>	<u>1,012</u>
Total Administrative Expenses	<u>\$28,232</u>	<u>\$ 26,703</u>



ANNUAL REPORT 2009-2010

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09/10 Board of Directors

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VICE-PRESIDENT

Loring Bohach • loring@bclta.org
• Vancouver

SECRETARY-TREASURER

Philip Mantler • mantler@telus.net
• Prince George

DIRECTORS

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STAFF

ADMINISTRATIVE ASSISTANT

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Financial Statements
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President's Report



This past year has been that has seen many challenges and successes. I once again want to first of all thank the Board and staff for their continued dedication and hard work.

We are very fortunate to have a hard working board that not only deal with board issues but also help with regional issues on an individual basis. Since Errin Morrison left us, this has meant a major increase in workload on the Board and they have certainly stepped up to the plate to ensure that the services we provide to our members continues at a high level. This takes a lot of time and energy on their part and given that they are volunteers, this is a sign of their true dedication. I also want to express our appreciation to Errin Morrison and Mandy Davies. They have been the true backbone of our organization. We unfortunately lost Errin half way through our year but before then, she made significant contributions to BCLTA. The good news is that Errin has not left the library world and is now sitting as a Board member for a local library. Mandy, as always, continues to offer stellar service to us all. And finally, to our TOP trainers who continue to put on TOP and Board Chair courses throughout the province. This, again, means sacrifice of their personal time to ensure that all libraries in BC are offered the same level of training.

Now to some of our more specific points of progress during this past year:

- » Our partnerships with BCLA, ABCPLD, UBCM and other organizations such as the Irving K. Barber Learning Centre have proven invaluable during the past year on a number of fronts.
- » We spent considerable time and energy working with BCLA, ABCPLD, and the regional federations such as FVRL on the 2009 budget and are now once again working together to address the 2010 budget.
- » We have had to realign our budget to deal with major reductions in provincial funding during the past year. Thankfully, the approved fee increases will help offset

some of those pressures and our new budget will provide sustainability to BCLTA for the future.

- » We are continuing to work on the infrastructure project which we started in 2009.
- » We continue to provide assistance to our members throughout BC on a number of matters.
- » We continue to sit on the Irving K. Barber Learning Centre Advisory Committee and the CLTA Board. These provide us with valuable networks within the provincial and national library communities.
- » We are working with the BC Libraries Cooperative on the SITKA project.
- » We have continued to produce the BCLTA newsletter and ensure that our website is current with tools that trustees can use.
- » We are also continuing to work on provincial issues such as the impacts of TILMA on public libraries.
- » We are continuing to investigate alternate means of offering distance learning education for trustees.
- » Continue to work on the conference and UBCM convention.
- » Keep informed and involve ourselves as needed on new issues such as CNIB funding of their national services.

I also want to say thank you to our two departing Board members- Loring Bohach and Andre Isakov. Both have been major contributors to the Board and will be missed. We wish them well on their next adventures.

And finally, I want to say thank you to all of you for volunteering in your roles as trustees. As many of you know, this can be very challenging role dealing from new facilities to staffing issues. But I also know that the province's libraries are in excellent hands. In these trying economic times as dependency on libraries significantly increases, it is your strong leadership that will continue to guide the library movement in British Columbia.

Andy Ackerman

President

BCLTA

BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
(Unaudited)
JANUARY 31, 2010

1. NATURE OF OPERATIONS

The purposes of the Society are to:

- Promote and foster the effectiveness of all public library boards in British Columbia through advocacy, education and leadership for the advancement of library service throughout the province.
- Expand the knowledge and skills of library trustees in order that they may make decisions necessary to achieve effective and comprehensive library service.
- Foster a greater understanding of library service, public libraries and the role of library trustees in the community through conferences, training, continuing education, and publications.
- Liaise with the Public Library Services Branch of British Columbia and other provincial, national and international government bodies, departments and agencies.
- Encourage cooperation and the exchange of ideas among various types of libraries and between libraries and related organizations.
- Strive to secure long-term, stable funding for public libraries in cooperation with other agencies and organizations.

2. ACCOUNTING POLICIES

The following is a summary of the significant accounting policies of the Association:

- (a) Revenues and Expenses are accounted for on the accrual basis except for donations and membership fees which are recorded when received.
- (b) Capital Assets are expensed in the year of purchase and are not capitalized or amortized.