From: BCLTA
To: BCLTA-Liaisons (bclta-liaisons@interchange.ubc.ca);
BCLTA - Library Board Chairs (lib-bd-chairs@interchange.ubc.ca);
Subject: BCLTA Launches New Online Trustee Training Program!
Date: Wednesday, February 28, 2007 5:44:00 PM

To: Board Chairs and BCLTA Liaisons
Please distribute to all board members.

BCLTA is very pleased to introduce a significant new training resource for trustees - the Trustee Orientation Program **Online**.

Together with Ken Haycock, we have produced an **online** version of some of the key components of the Trustee Orientation Program (TOP). The broad context of this program will appeal to both new and experienced trustees.

To access this program, all you need is internet access - preferably using a high speed connection. (For those without high speed, we are investigating the option of having the program available on cd. Please let us know if you require this option.) To access the program, go to www.bclta.org, under the Trustee Development tab, select "Trustee Orientation Program - Online".

The program is divided into two main sections:

Unit I – Background and Current Context for Public Libraries in BC is ideal for new trustees as it describes the overall context for public libraries and then focuses more specifically on the basic roles and responsibilities of trustees.

Chapter 1 - Brief History and Current Context of Public Libraries in BC
Chapter 2 - Roles of Public Libraries
Chapter 3 - Types of Public Libraries
Chapter 4 - Other Types of Libraries
Chapter 5 - Core Values
Chapter 6 - BC Legislative and Support Framework
Chapter 7 - Library Boards - Basic Roles and Responsibilities

Unit II Board Effectiveness and Leadership will appeal to both new and experienced trustees as it describes in detail the characteristics of effective boards.

Chapter 1 - Overview of Factors in Board Effectiveness
Chapter 2 - Mission and Purpose
Chapter 3 - Select/Support/Evaluate the CEO
Chapter 4 - Articulate Roles and Responsibilities
Chapter 5 - Plan Strategically/Allocate Resources
Chapter 6 - Monitor and Evaluate
Chapter 7 - Public Standing and Credibility
Chapter 8 - Maintain Legal and Ethical Integrity
Chapter 9 - Board Recruitment
Chapter 10 - Community Development Outcomes
Chapter 11 - Summary
Chapter 12 - Summary - Effective Boards

The online training includes extensive use of video from a 2006 training session delivered by Ken Haycock , an internationally recognized consultant who has worked extensively with BCLTA. In addition to the video, there are a number of related materials found within the program in the form of links to helpful websites or supporting documents.

It is not our intention to replace our classroom TOP workshop with this online program. Most trustees find the networking and interaction in a classroom session invaluable. Instead this online program was developed as a resource for trustees who are unable to easily access a classroom session or who wish to use the online program as a review and supplement to the classroom sessions. Included in the online program is the opportunity to post comments and share your own experiences.

BCLTA would like to acknowledge the financial support of our training programs that is provided by Public Library Services Branch, Ministry of Education.

Finally, as with any service offered through BCLTA, we value your feedback. We encourage all trustees to try out this new resource. Please don't hesitate to contact us with any questions or comments you have about this program.

Yours truly,
Lawrence Lavender,
President - BC Library Trustees' Association