

From: [Maureen Black](#)

To: lib-bd-chairs@interchange.ubc.ca ; bclta-liaisons@interchange.ubc.ca

Sent: Monday, January 08, 2007 1:03 PM

Subject: BCLTA - Education Institute Course on Annual Reports - January 17th, 2007

To: Library Board Chairs and BCLTA Liaisons (Apologies for cross-postings.)

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Attached is a listing of courses available through the Education Institute during January 2007.

Of particular interest to trustees is a program by Ken Haycock on January 17th - Annual Reports: How To Do Them Right! For more information on this one-hour course or to sign up, simply follow the link below.

[ei Home](#)

REGISTER TODAY

Don't miss NEXT MONTH'S line-up of NEW Programs!!

THE MONTH OF JANUARY

CLICK ON THE LINKS BELOW FOR MORE INFORMATION ON EACH SESSION

Begins Monday, Jan. 8th

[Basics of Web Site Management](#)

with David King - 6-week ON-LINE COURSE

Web site management can be a daunting task, especially for busy, short-staffed libraries. This course will help library Web managers and Web teams get a handle on what's involved in Web site management.

This six week program will cover the basics of managing, designing, and improving a library Web site. Topics will include Web site management structure, software used in maintaining Web sites, basic design and content tips, and emerging Web site trends.

Tuesday, Jan. 9, 1-2pm ET (10-11am PT)

Part of the TECH TUESDAYS: TALKING WITH TECHIES SERIES

[State of the Art: Federated Searching](#)

with Jeff Wisniewski and Frank Cervone - 1 hour WEBCAST

Federated searching tools are being implemented by libraries of all types, but the issues related to implementation are complex. In this tech talk, you'll learn about the best practices of libraries implementing federated searching as well as recent research on how federated search interfaces can be made more usable. Find out what works and what doesn't in relationship to placement of federated search boxes, display of search results, and design decisions in creating topical groups.

mercredi, 10 janvier, 15h HNE (12h HNP)

[Les habiletés de leadership et leur expression dans les milieux d'information](#)

avec France Bouthillier - Une heure Audio-conférence

Acquérir des habiletés de leadership est un défi particulier pour les spécialistes de l'information qui ont souvent peu d'occasions pour les développer. Ces habiletés sont essentielles non seulement pour les gestionnaires en poste mais également pour tous ceux qui doivent gérer des ressources humaines, financières et autres afin de réaliser des objectifs et des projets. Prendre le leadership s'impose pour faire avancer son dossier, son mandat et sa cause dans un contexte de concurrence croissante et de ressources limitées.

Le but de cet atelier est d'examiner des exemples d'individus qui ont su mener à terme des projets et d'en ressortir les caractéristiques principales. Car si le leadership est important pour tous, il existe différents styles de leadership et diverses compétences à développer. Puisqu'il n'y a pas de recette unique pour devenir un bon leader, en examinant plusieurs cas, les participants pourront tirer des leçons à appliquer éventuellement dans leur milieu respectif.

Thursday, Jan. 11, 3-4pm ET (12-1pm PT)

[Wikis in Teaching and Learning](#)

with Doug Achterman - 1 hour WEBCAST

Wiki technology has great potential for elementary and secondary classrooms to engage in collaborative online knowledge creation. Building wikis allows groups of people to create documents, project plans, undertake collaborative analysis, and build data sets and then draw major conclusions, make decisions, or note patterns and trends. Building on David Loertscher's session in December on Super Teaching: 15 Think! Models, Doug will demonstrate how wikis are created and used in teaching and learning.

Begins Monday, Jan. 15th

[Supervisory Skills for Library Staff](#)

with Cheryl Stenström - 6-week ON-LINE COURSE

For first-time supervisors and staff new to the library workplace, supervising and leading can

be a daunting task. In addition to working with customers, supervisors need to deal with administration, staff motivation and performance management. Based on the hugely popular Supervisory Skills for Library Staff course in BC's Ministry of Education's Community Library Training Program, this six week online course is a mix of practical exercises and management theory and will give anyone new to libraries or those needing a refresher a chance to strengthen their skills as a team leader.

Wednesday, Jan. 17, 6-7pm ET (3-4pm PT)

Part of the EFFECTIVE BOARD GOVERNANCE SERIES

[Annual Reports: How to Do Them Right!](#)

with Ken Haycock - 1 hour AUDIO CONFERENCE

The attorneys-general have examined public board reports and found them lacking in basic required information. Does your Board measure up? Are you meeting your legal and public responsibilities for accountability? Or are you simply issuing a public relations, feel-good, last minute document?

Begins Monday, Jan. 22nd

[Consumer Health and Medical Resources on the Web](#)

with Susan Murray - 6-week ON-LINE COURSE

A 2004 Canadian Internet Project survey of 3,000 Canadians found that:

- * 59 minutes per week was spent reading or searching for medical information
- * 54.4% of respondents searched for health information

While the Internet is the preferred source for health-related questions, search engines don't necessarily provide the best links to quality health resources on the Web. This course reviews the top tools to help you quickly find consumer health and medical electronic resources on the Web. Provides an introduction to each topic area with annotated, extensive examples of the best sites.

Tuesday, Jan. 23, 3-4pm ET (12-1pm PT)

[The Rebirth of the Canadian Encyclopedia](#)

with Claire Citeau - 1 hour WEBCAST

The Canadian Encyclopedia is an inexhaustible information source of all things Canadian: comprehensive, reliable, ever-growing...and it's free! The session will introduce teachers and librarians to the full text of The Canadian Encyclopedia and the Encyclopedia of Music in Canada, The Youth Encyclopedia, a comprehensive Timeline of Canadian and World History, numerous feature articles, a selection of current articles from Maclean's magazine and a treasure chest of multimedia.

Wednesday, Jan. 24, 3-4pm ET (12-1pm PT)

[Strategic Planning for the Information/Learning Commons](#)

with Don Beagle - 1 hour AUDIO CONFERENCE

The session will present a planning template and management tools to guide the development of a) an Information Commons from the starting point, or b) the enhancement of an Information Commons into the more collaborative and transformative model of a Learning Commons.

The template includes:

- * Self-discovery through surveys, referral analysis, and focus groups;
- * Scenario-building for incorporating divergent views of the future;
- * Projection exercises for projecting Commons resources and services among those scenarios;
- * Techniques for managing the campus conversation;
- * Guidelines for project documentation

mercredi, 24 janvier, 15h HNE (12h HNP)

[Recherche: sites, trucs et astuces](#)

avec Julie Rodrigue et Isabelle Moreau - Une heure WEBCAST

Entre l'opérateur de proximité d'Exalead et le Invisible Web Directory, vous découvrirez une foule de moyens pour optimiser le temps consacré à la recherche d'information!

Présentation de divers trucs de recherche vous permettant de maximiser vos capacités à trouver de l'information pertinente sur Internet. Partage d'astuces, augmentant votre niveau d'efficacité, et de sites intéressants, pour mieux parcourir le Web.

Thursday, Jan. 25, 3-4pm ET (12-1pm PT)

[Research ethics: An overview of issues and policies](#)

with Lisa M. Given - 1 hour AUDIO CONFERENCE

This session will explore the nature of research ethics and current ethics policies affecting projects in Canadian libraries. Implications for the design of studies using different methods (e.g., questionnaires; observation; interviews) will be discussed. Participants will have the opportunity to review examples of ethics review forms and discuss strategies for completing the ethics review process.

Monday, Jan. 29, 2-3pm ET (11am-12pm PT)

[Planning a Successful Genealogy Trip](#)

with Judith Argent - 1 hour AUDIO CONFERENCE

Find your glasses! Pick up your notebooks! It's time to head out on a trek which will be led by an expert in the field of mining the depths of records and sources and coming up with just what you might be hunting for! Judith is passionate about genealogical research and you will enjoy your journey with her!

Begins Monday, Jan. 29th

[Library Services to Persons with Disabilities](#)

with Cheryl Stenström - 6-week ON-LINE COURSE

At any given time in our libraries, more than one in ten customers has a disability and the statistic rises to almost one in two for those aged sixty-five and over. Some disabilities are obvious -- most are invisible by library staff. While understanding the characteristics of disabilities is important, developing the attitudes, skills and awareness necessary to serve individuals with disabilities is even more critical. This six week online course is for anyone who would like to ensure that all their customers receive high-quality service and that every one of their interactions is enjoyable.

REGISTER AT WWW.THEPARTNERSHIP.CA and scroll down to the 'Education Institute'

Fees for Teleconferences

Member: \$54.00 + GST

Non-Member: \$74.00 + GST

Fees for Webcasts

Member: \$75.00 + GST

Non-Member: \$95.00 + GST

Fees for On-Line Courses

Member: \$149.00 + GST

Non-Member: \$194.00 + GST

The Education Institute

The learning programs of the LAA-APLA-BCLA-MLA-NLLA-NSLA-NWTLA-OLA-ABQLA-SLA Partnership

<http://www.thepartnership.ca>

If you have questions please contact the appropriate Association or Meredith Gilbert for the Partnership and the Education Institute at the Ontario Library Association at education@thepartnership.ca

Canada's national network of provincial and territorial library associations

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